

70. NELSON MANDELA CENTRE FOR AFRICAN CULTURE TRUST FUND

- 70.1 Operating under the *aegis* of the Ministry of Arts and Cultural Heritage, the main objectives of the Nelson Mandela Centre for African Culture Trust Fund (NMCACTF) are, *inter alia*, to: collect, publish and disseminate information with respect to the African and Creole arts and culture; organise lectures, seminars, workshops, exhibitions; finance projects for the benefit of descendants of slaves; and conduct sensitisation campaigns to motivate relevant stakeholders locally and internationally.
- 70.2 In delivering on its mandate, the Director, who is at the helm of the organisation, is assisted by an array of technical, administrative and supportive staff. In the last review exercise, a grade of Receptionist/Telephonist was created to enable the NMCACTF to respond to callers in an efficient manner.
- 70.3 For this review, representations have been made for the creation of the grade of Management Support Officer and amending the scheme of service of the grade of Confidential Secretary. Clarifications were also sought on issues related to conditions of service.
- 70.4 During consultation, Management was informed that the creation of the grade of Management Support Officer is not warranted, the moreso, it was observed that most of the existing grades on the establishment of the Fund were vacant. They were, however, advised to increase the number of posts of the grade of Clerk/Word Processing Operator in the first instance as well as fill in vacant posts, to which Management subscribed. They were also apprised that the onus for amending scheme of service rests with Management and relevant explanations were provided on the issue of conditions of service.
- 70.5 The present structure is, therefore, fit-for-purpose and should continue to prevail.

Abolition of Grade

- 70.6 Management has submitted that the grade of Secretary's Assistant is vacant and would no longer be required. **We are, therefore, abolishing this grade.**

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SALARY SCHEDULE

NMCAC 1 : Rs 19850 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050

Cultural Adviser
Cultural Animator

NMCAC 2 : Rs 15485 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 26725

Handy Worker (Semi Skilled)

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- NMCAC 3 : Rs 15485 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400**
Driver/Handy Worker
- NMCAC 4 : Rs 15225 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400 x 825 - 29875**
Receptionist/Telephone Operator
formerly Receptionist/Telephonist
- NMCAC 5 : Rs 15485 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400 x 825 - 31525**
Audio Visual/Public Address Operator
- NMCAC 6 : Rs 16785 x 260 - 17825 x 275 - 18925 x 300 - 19525 x 325 - 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400 x 825 - 34825**
Clerk/Word Processing Operator
- NMCAC 7 : Rs 23425 x 525 - 26050 x 675 - 27400 x 825 - 35650 x 900 - 37450 x 950 - 41250**
Documentation Officer
- NMCAC 8 : Rs 21475 x 375 - 22225 x 400 - 23425 x 525 - 26050 x 675 - 27400 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 43500**
Confidential Secretary
- NMCAC 9 : Rs 24475 x 525 - 26050 x 675 - 27400 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 43500**
Accounts Officer
- NMCAC 10 : Rs 27400 x 825 - 35650 x 900 - 37450 x 950 - 42200 x 1300 - 46100 x 1575 - 49250 x 1650 - 54200 x 1700 - 62700**
Administrative Secretary
Events Management Officer
Research Officer
- NMCAC 11 : Rs 40300 x 950 - 42200 x 1300 - 46100 x 1575 - 49250 x 1650 - 54200 x 1700 - 64400 x 1800 - 69800**
Head, Documentation and Research

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NMCAC 12 : Rs 94500

Director



