

CENTRAL PROCUREMENT BOARD

- 18.84 The Central Procurement Board established by virtue of the Public Procurement Act 2006 is responsible for the approval of the award of major contracts for the procurement of goods, services, consultancy works and services for Ministries/Departments, Rodrigues Regional Assembly and Public Bodies.
- 18.85 The Mission of the Central Procurement Board is to work towards providing all stakeholders with a professional, efficient and courteous service while ensuring best value for money in terms of price, quality and delivery, having regard to set specifications and timely acquisition through fair and transparent processes.
- 18.86 By virtue of an amendment in the Public Procurement Act 2006 by the Finance Act 2015, the Central Procurement Board which was a body corporate, is now a fully government body. The new structure of the Central Procurement Board provides that it should be headed by a Chief Executive who should be responsible for the execution of the policy of the Board and for the control and management of the day-to-day business of the Board. He would be assisted in his function by the Deputy Chief Executive and the Secretary of the Board. Officers of the Central Procurement Cadre and general services grades provide support services.
- 18.87 The Board comprises a Chairperson, two Vice-Chairpersons and three members having wide experience in legal, administrative, economic, financial, scientific and technical matters.
- 18.88 The 2013 EOAC Report re-established all the grades which had been granted personal salary and amended the schemes of service so as to be at par with similar levels in the Ministry of Finance and Economic Development. It also created the grade of Manager, Central Procurement and merged and restyled the grades of Central Procurement Officer and Senior Central Procurement Officer to Central Procurement Officer/Senior Central Procurement Officer to enhance effective service delivery.
- 18.89 In the context of the present review exercise, the main representations have been focused on the restyling of grades and upgrading of the qualification requirements as well as the salary alignment of the procurement cadre with professional cadre. We have examined all the proposals, apprised Management on issues that could not be retained, and are making appropriate recommendations where these are justified.

Chief Executive, Central Procurement Board (New Grade)

- 18.90 Section 9 of the Public Procurement Act provides for a Chief Executive at the Central Procurement Board who would be a public officer and be responsible for the execution of the policy of the Board and for the control and management of the day-to-day business of the Board. Management has submitted that there is need for this level of operation to enable the Board to deliver on its mandate efficiently and effectively to which we are agreeable.

Recommendation 19

18.91 We recommend the creation of a grade of Chief Executive, Central Procurement Board on the establishment of the Central Procurement Board. Appointment thereto should be made by promotion, on the basis of experience and merit, of an officer who holds a substantive appointment in the grade of Deputy Chief Executive, Central Procurement Board.

18.92 Incumbent in the grade of Chief Executive, Central Procurement Board would be required to, among others, be responsible for the execution of the policy of the Central Procurement Board and for the control and management of the day-to-day business of the Board; attend every meeting of the Board and take part in its deliberations; ensure that the provisions of the Central Procurement Act, the Financial Management Manual and Procurement Guidelines are complied with as regards procurement and award of contracts; prepare and publish bidding documents and bidding notices; scrutinize tender documents and reports submitted by public bodies and ensure that these are circulated promptly to the Board for proper decision; keep records of the decisions and deliberations of the Central Procurement Board; and be the Liaison Officer between the Board, public bodies as well as bidders, both locally and abroad, on all matters relating to bid procedures and contracts, and to advise them accordingly.

Principal Central Procurement Officer (New Grade)

18.93 Management has also requested to create a grade of Principal Central Procurement Officer in order to maintain consistency in the hierarchical structures of the different cadres in the Ministry of Finance and Economic Development as well as to have a supervisory level to exercise discipline, control and accountability for good governance. We support this request and are making appropriate recommendation.

Recommendation 20

18.94 We recommend the creation of a grade of Principal Central Procurement Officer on the establishment of the Central Procurement Board. Appointment thereto should be made by promotion, on the basis of experience and merit, of incumbents in the grade of Central Procurement Officer/Senior Central Procurement Officer reckoning at least four years' service in a substantive capacity in the cadre.

18.95 Incumbent in the grade of Principal Central Procurement Officer would be required to, among others, prepare and scrutinize tender documents for specialised, experience equipment and for works; scrutinize bid evaluation reports together with the technical committee and the recommendation of the Bid Evaluation Committee prior to submission to the Board for a decision; and assist in the preparation and publication of periodic reports.

Assistant Manager, Central Procurement

18.96 With the creation of the grade of Principal Central Procurement Officer on the establishment of the Central Procurement Board, the mode of appointment to the grade of Assistant Manager, Central Procurement should be amended so that, in future, the post be filled by promotion, on the basis of experience and merit, of incumbents in the grade of Principal Central Procurement Officer possessing a degree in the relevant field.

Recommendation 21

18.97 We recommend that, as from 01 July 2019, the grade of Assistant Manager, Central Procurement be filled by promotion, on the basis of experience and merit, of incumbent in the grade of Principal Central Procurement Officer possessing a Degree in Public Sector Financial Management or a Degree in Purchasing and Supply Management or a Degree in Accountancy from a recognised institution or an equivalent qualification or a pass at the final examination required for admission to membership of a recognised accounting body and reckoning at least six years' service in a substantive capacity in the cadre.

Central Procurement Officer/Senior Central Procurement Officer**Recommendation 22**

18.98 We recommend that incumbents in the grade of Central Procurement Officer/Senior Central Procurement Officer possessing a Diploma in Public Sector Financial Management or a Diploma in Accountancy or a Diploma in Purchasing and Supply Management from a recognised institution or an equivalent qualification be allowed to move incrementally in the Master Salary Scale up to salary point Rs 42325 provided they:

- (i) have drawn the top salary for a year;
- (ii) have been efficient and effective in their performance during the preceding year; and
- (iii) are not under report.

CENTRAL PROCUREMENT BOARD**SALARY SCHEDULE**

Salary Code	Salary Scale and Grade
01 095 097	Rs 86000 x 3000 – 92000 Chief Executive, Central Procurement Board (New Grade)

Salary Code	Salary Scale and Grade
01 075 089	Rs 46900 x 1525 – 49950 x 1625 – 62950 x 1850 – 68500 x 1950 – 70450
	Deputy Chief Executive, Central Procurement Board
01 070 085	Rs 39575 x 1225 – 40800 x 1525 – 49950 x 1625 – 62950
	Manager, Central Procurement
01 064 082	Rs 33425 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 58075
	Assistant Manager, Central Procurement (Personal to incumbents in post as at 31.12.15)
01 064 081	Rs 33425 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 56450
	Assistant Manager, Central Procurement (Future Holder)
01 054 081	Rs 25525 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 49950 x 1625 – 56450
	Secretary of the Board
01 058 074	Rs 28625 x 775 – 32500 x 925 – 37125 x 1225 – 40800 x 1525 – 45375
	Principal Central Procurement Officer (New Grade)
01 050 071	Rs 22575 x 625 – 23200 x 775 – 32500 x 925 – 37125 x 1225 – 40800
	Central Procurement Officer/Senior Central Procurement Officer
24 022 051	Rs 12750 x 260 – 14050 x 275 – 15150 x 300 – 15750 x 325 – 17700 x 375 – 19575 x 475 – 21950 x 625 – 23200
	Driver
