34. MARATHI SPEAKING UNION

34.1 Established as a corporate body under the Marathi Speaking Union Act No. 22 of 2015, the Marathi Speaking Union (MSU) operates under the aegis of the Ministry of Arts and Cultural Heritage. Its main objects, among others, consist of promoting the Marathi language in its spoken and written forms; providing facilities for exchange programmes, scholarships and social interactions between the Union and other organisations at international level; and promoting and encouraging the linguistic development among all people having an interest in Marathi language with special emphasis on its cultural, artistic, economic and social perspective.

34.2 An Executive Council is responsible for the administration and management of the MSU. Currently, there is only one grade of Clerk/Word Processing Operator on its establishment.

34.3 In the context of this Report, the Management of the MSU has requested for the creation of a grade to handle the documents and carry out other messengerial duties. After examining the submission, the Bureau is providing for a grade of Caretaker.

Caretaker (New Grade)

Recommendation 1

34.4 We recommend the creation of a grade of Caretaker. Appointment thereto should be made by selection from among candidates possessing a Certificate of Primary Education or Primary School Achievement Certificate or an equivalent qualification.

34.5 Incumbent would, inter alia, be required to: open and close office; clean premises and maintain the physical environment at a good standard; prepare and distribute tea to staff and visitors; run official errands, including the despatch of correspondence; check that all lights, fans, air conditioners and any other electrical appliance have been switched off; and ascertain that all doors and windows have been properly closed.

34. MARATHI SPEAKING UNION

SALARY SCHEDULE

MSU 1 : Rs 13745 x 230 – 13975 x 250 – 15225 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 21850

Caretaker (New Grade)

MSU 2 : Rs 16785 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 34825

Clerk/Word Processing Operator

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